

**DIRECTORATE OF EDUCATION: GNCT OF DELHI
COORDINATION BRANCH: LUCKNOW ROAD: DELHI**

No.30-3(17)/Coord/Pay Comn./2008/Part file/15994-16023 Dated:- 12/10/11

CIRCULAR

Please find enclosed herewith copy of Endorsement No.F.4(86)/Fin.(Estb-III)/2010-11/DS-II/608 dated 28.09.2011 received from Dy. Secretary-II, Finance Department, GNCT of Delhi enclosing therewith following Office Memorandums from Govt. of India for information and necessary action at your end:-

S.No.	Name of the Ministry/Deptt.	O.M. No. and Date	Subject
1.	Ministry of Finance, Deptt. of Expenditure, E III (A) Branch, Govt. of India,	No.7/24/2007/E III(A) dated 13.9.2011	Grant of Non-Productivity Linked Bonus (ad-hoc-bonus) to Central Government Employees for the year 2010-11.
2.	Ministry of Finance, Deptt. of Expenditure, E III (A) Branch, Govt. of India,	No. 7/22/2008-E-III (A) dated 14.9.2011	Grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) to Central Government Employees for the year 2010-11-Extension of orders to Autonomous Bodies.

Encls: As above.


(Shashi Kaushal)

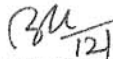
Addl. Director of Education (Coord.)

No.30-3(17)/Coord/Pay Comn./2008/Part file/15994-16023

Dated:- 12/10/11

Copy for information and necessary action to:-

1. PS to Pr. Secretary (Education), GNCT of Delhi.
2. PS to Director (Education), Directorate of Education, Delhi.
3. PS to Addl. Director of Education (Admn.), Directorate of Education.
4. PS to Addl. Director of Education (Finance), Directorate of Education.
5. PS to Addl. D.E (School), Directorate of Education.
6. All RDsE/DDsE of districts, Directorate of Education, Delhi
7. DCA, Directorate of Education, Delhi.
8. All Branch of HQ,DOE, Delhi through website of the department.
9. All Head of Office/HOS/DDO,DOE through website of the department.
- ✓ OS (IT) with the request to upload the Circular alongwith its enclosures on the website of the department


12/10/11
(Basant Kumar)
Superintendent (Coord.)

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT.
I.P. ESTATE, NEW DELHI 110002

F. No. 4(86)/Fin.(Estb-III)/2010-11/25 II/608

Dated: 28/9/2011

ENDORSEMENT

A copy of the under mentioned papers are forwarded for information and necessary action to the following:-

1. All Head of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pr. Accounts office, Govt. of NCT of Delhi.
3. All Head of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D., Town Hall, Chandini Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. Guard File.
8. Website of Finance Department

(ARVIND JAIN)
DEPUTY SECRETARY-II

List of papers forwarded

S.No.	Name of the Ministry/Deptt.	O.M. No. and Date	Subject
1.	Ministry of Finance, Deptt. of Expenditure, E III (A) Branch, Govt. of India,	No.7/24/2007/E III(A) dated 13.9.2011	Grant of Non-Productivity Linked Bonus (ad-hoc-bonus) to Central Government Employees for the year 2010-11.
2.	Ministry of Finance, Deptt. of Expenditure, E III (A) Branch, Govt. of India,	No. 7/22/2008-E-III (A) dated 14.9.2011	Grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) to Central Government Employees for the year 2010-11-Extension of orders to Autonomous Bodies.

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No.7/22/2008-E-III (A)
Government of India
Ministry of Finance
Department of Expenditure
E III (A) Branch

New Delhi, the 14th September, 2011.

OFFICE MEMORANDUM

SUBJECT: Grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) to Central Government Employees for the year 2010-11—Extension of orders to Autonomous Bodies.

Orders have been issued vide this Ministry's Office Memorandum No. 7/24/2007 E-III (A) dated 13th September, 2011 authorizing 30 days emoluments as Non-PLB (Ad-hoc bonus) for the accounting year 2010-11 to the Central Government employees not covered by the Productivity Linked Bonus Schemes. The undersigned is directed to say that it has now been decided that the Non-PLB (Ad-hoc) bonus so admissible subject to the terms and conditions laid down in the aforesaid orders, may be extended to the employees of autonomous bodies, partly or fully funded by the Central Government which (i) follow the pattern of emoluments identical to that of the Central Government and (ii) do not have any bonus or ex-gratia or incentive scheme in operation.

2. In case of doubt as to the operation of these orders the clarificatory orders, circulated vide this Ministry's O.M. No.14(10)E-Coord/88 dated 4.10.88, as amended from time to time, may be kept in view, mutatis mutandis.

3. Any request for funding by the Government to meet the liability on account of Non-PLB (Ad-hoc bonus) in respect of various organizations would not be considered by the Ministries concerned, having regard to the stipulation of aforesaid O.M. dated 13th September, 2011 that the expenditure on Non-PLB (Ad-hoc bonus) should be met from within the existing budgetary provisions of the respective organizations. While the Autonomous Bodies not funded by the Central Government may also adopt these orders in respect of their employees, no liability for funding will in any case lie on the Central Government on this account.

Renu Jain
(Renu Jain)
Director

All Ministries and Departments of the Government of India (as per standard distribution list)

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22 SF (E-III)

*Sh. Vijay Lal
22/9/11*



No.7/24/2007/E III (A)
Government of India
Ministry of Finance
Department of Expenditure
E III (A) Branch

New Delhi, the 13th September, 2011.

OFFICE MEMORANDUM

Subject - Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2010-11.

The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2010-11 to the Central Government employees in Group 'C' and 'D' and all non-gazetted employees in Group 'B', who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling of Rs. 3500/- will remain unchanged. The payment will also be admissible to the Central Police and Para-military Personnel and Personnel of Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

(i) Only those employees who were in service on 31.3.2011 and have rendered at least six months of continuous service during the year 2010-11 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months).

(ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will thereafter be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of Rs. 3500 (where actual average emoluments exceed Rs. 3500), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs. $3500 \times 30 / 30.4 = \text{Rs. } 3453.95$ (rounded off to Rs.3454/-).

(iii) The casual labour who have worked in offices following a 6 days week for at least 240 days for each year for 3 years or more (208 days in each year for 3 years or more in the case of offices observing 5 days week), will be eligible for this Non-PLB (Ad-hoc Bonus) Payment. The amount of Non-PLB (ad-hoc bonus)

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payable will be (Rs. 1200x30/30.4 i.e. Rs. 1184.21 (rounded off to Rs. 1184/-). In cases where the actual emoluments fall below Rs. 1200/- p.m., the amount will be calculated on actual monthly emoluments.


(iv) All payments under these orders will be rounded off to the nearest rupee.

(v) The clarificatory orders issued vide this Ministry's OM No.F.14(10) – E.Coord/88 dated 4.10.1988, as amended from time to time, would hold good.

3. The expenditure on this account will be debitible to the respective Heads to which the pay and allowances of these employees are debited.

4. The expenditure incurred on account of Non-PLB (Ad-hoc Bonus) is to be met from within the sanctioned budget provision of concerned Ministries/Departments for the current year.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India.


(RENU JAIN)
Director

To,

All Ministries/Departments of the Government of India as per standard list etc.

Copy (with usual no. of spare copies) forwarded to C&AG, UPSC etc. as per standard list.